

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 25 March 2022

Membership of the Executive

Cllr Paul Follows (Chairman)
Cllr Peter Clark (Vice Chairman)
Cllr Andy MacLeod
Cllr Penny Marriott
Cllr Mark Merryweather

Cllr Kika Mirylees
Cllr Nick Palmer
Cllr Paul Rivers
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 5 APRIL 2022

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via Waverley Borough Council's [YouTube channel](#) or by visiting www.waverley.gov.uk/webcast .

NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **MINUTES**

To confirm the Minutes of the Meeting held on 8 March 2022.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5.00pm on Tuesday 29 March 2022.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in

accordance with Procedure Rule 11.

The deadline for receipt of questions is 5.00pm on Tuesday 29 March 2022.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

7. RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEES (Pages 9 - 18)

To consider any recommendations made by the Resources and Services Overview and Scrutiny Committees at their meetings on 21 and 22 March 2022 respectively.

8. AFFORDABLE HOMES DELIVERY STRATEGY - AMENDMENTS FOLLOWING CONSULTATION (Pages 19 - 112)

[Portfolio Holder: Councillor Nick Palmer, Councillor Paul Rivers]

Officers are seeking Executive recommendation to adopt the Affordable Homes Delivery Strategy

Recommendations

It is recommended that the Executive Committee approves the draft Affordable Homes Delivery Strategy 2022-2025 and recommends adoption to Full Council

9. HOUSING ASSET MANAGEMENT STRATEGY (Pages 113 - 156)

[Portfolio Holder: Councillor Paul Rivers]

To formally seek Executive approval, for the final draft of the Housing Asset Management Strategy (HAMS), at Annexe One, to be presented to Council for adoption.

Recommendations

It is recommended that the Executive, after considering comments from the Landlord Services Advisory Board, makes the following recommendations to Council:

i.to approve the Housing Asset Management Strategy 2022 to 2030 for adoption, and

ii.to note that the Landlords Services Advisory Board undertake to monitor the implementation and performance of the strategy.

10. FARNHAM & GODALMING LEISURE CENTRE - REFURBISHMENTS AND THE EDGE LEISURE CENTRE - CONTRACT POSITION (Pages 157 - 164)

[Portfolio Holder: Councillor Kika Mirylees]

This report provides an update to Executive of opportunities for three of the leisure centres within the portfolio, to inform the specification for the new Leisure Management Contract commencing in July 2023.

Recommendations

It is recommended that Executive considers the findings of this report and agrees that:

2.1 Officers review the business case for the Farnham Leisure Centre refurbishment and, if viable, include the project within the new Leisure Management Contract specification;

2.2 Officers review the business case for the Godalming Leisure Centre refurbishment and, if viable, include the project within the new Leisure Management Contract specification, and;

2.3 Officers remove the Edge Leisure Centre from the new Leisure Management Contract, and work with Surrey County Council to terminate the lease and transfer the operation of the facilities.

11. CLIMATE CHANGE AND SUSTAINABILITY SUPPLEMENTARY PLANNING DOCUMENT (SPD) CONSULTATION (Pages 165 - 270)
[Portfolio Holder: Councillor Liz Townsend, Councillor Steve Williams]

The purpose of this report is to present the draft Climate Change and Sustainability Supplementary Planning Document (SPD) to the Executive and obtain authorisation to allow the SPD to be subject to public consultation.

Recommendations

It is recommended that the Executive, after considering comments from the Services Overview & Scrutiny Committee:

1. Agree that the SPD be subject to a minimum four-week public consultation under Regulation 13 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (“the Regulations”).

2. Delegates authority to the Head of Planning and Economic Development after consultation with the PFHs for Planning and Economic Development and Environment and Sustainability to make minor editorial changes prior to consultation as a result of any changes made by the Executive.

12. COMMUNITY INFRASTRUCTURE LEVY (CIL) BIDDING CYCLE 2021/22
(Pages 271 - 280)
[Portfolio Holder: Councillor Nick Palmer, Councillor Liz Townsend]

This report seeks to gain approval from the Executive for the allocation of Strategic CIL funding to the projects recommended for funding by the CIL Advisory Board in relation to the Strategic CIL Bidding Cycle 2021/22.

Recommendations

It is recommended that the Executive agree the recommendations of the CIL Advisory Board and approve the allocation of Strategic CIL funding

to the projects as set out in this report. This is subject to the completion of the final relevant checks and the signing of funding agreements, the details of which are delegated to the Strategic Director in consultation with the Portfolio Holder for Housing (Delivery).

13. CORPORATE EQUALITY OBJECTIVES 2022-25 (Pages 281 - 294)
[Portfolio Holder: Councillor Penny Marriott]

The purpose of this report is to propose a new set of corporate equality objectives for recommendation to Council and an associated action plan.

The proposed Corporate Equality Objectives and associated Action Plan are set out in Annexe 1 to this report.

Recommendations

It is recommended that the Executive makes the following recommendations to Council:

- i. to approve the Corporate Equality Objectives 2022- 25 as set out at Annexe 1; and**
- ii. to note that the Corporate Equality Group undertake to monitor the implementation of the associated Action Plan.**

14. ANNUAL REVIEW OF CORPORATE PERFORMANCE INDICATORS SET FOR 2022/23 (JANUARY – FEBRUARY 2022) (Pages 295 - 310)
[Portfolio Holder: Councillor Paul Follows]

The purpose of this report is to formally seek Executive approval for the proposed changes to the current corporate performance indicators set for the financial year 2022-2023. The proposals have been already reviewed by the Overview and Scrutiny Committees on the 21 March (Service O&S) and 22 March (Policy O&S) 2022. The performance monitoring of these indicators takes place on a quarterly basis through the Corporate Performance Report which gets reviewed by the Senior Management Team (SMT), O&S Committees and Executive.

Recommendations

It is recommended that the Executive:

- a. considers recommendations received from the O&S Committees as set out at paragraphs 4.2 and 4.3 and following acceptance or rejection of these recommendations; and**
- b. approves the implementation of the proposals, as set out in Annexe 1, from 1 April 2022.**

15. COMMUNITY GOVERNANCE REVIEW OF TOWNS AND PARISHES IN THE WAVERLEY BOROUGH COUNCIL AREA (Pages 311 - 344)
[Portfolio Holder: Councillor Paul Follows]

A Community Governance Review (CGR) looks at the governance arrangements of the towns and parishes in the area under review and seeks to ensure that these are reflective of the identities and interests of the community in that area.

At Full Council on 14 December 2021, the Council approved the commencement of a CGR and its terms of reference. The initial phase of the consultation has ended, and Officers have collated and started to evaluate responses.

The purpose of this report is to seek the Executive's approval of the selection criteria to be used to evaluate responses to the initial phase of the consultation, and to incorporate them in the draft recommendations for consideration during the second stage of the consultation between 3 May and 10 June.

Recommendations

That the Executive recommends to full Council that:

- (a) the method to evaluate the submissions made in the initial consultation period as set out in paragraph 4.4 are approved; and**
- (b) the submissions that are agreed to have merit are incorporated in the draft recommendations for consideration in the second stage of consultation between 3 May and 10 June.**

16. PRE-ELECTION PERIOD PUBLICITY POLICY (Pages 345 - 354)
[Portfolio Holder: Councillor Paul Follows]

This report recommends the adoption of a Pre-Election Period Publicity Policy.

Recommendations

It is recommended that the Executive:

Recommends to Full Council that it approves the Pre-Election Period Publicity Policy, as set out in Annexe 1 to this report, with immediate effect.

17. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items,

there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

18. TREE PRESERVATION ORDER COMPENSATION CLAIM - 6 WELLWYNDSD ROAD, CRANLEIGH (Pages 355 - 372)

[Portfolio Holder: Councillor Kika Mirylees]

Recommendations

To approve the recommendations as set out in the exempt report.

19. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
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Manager, on 01483 523517 or by email at
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